

## PAEC Elementary Remote Learning Day Plan

### Purpose:

This remote learning plan ensures that students who are unable to attend school in person due to unavoidable absences can continue accessing grade-level instruction and remain connected to their learning community without interruption to their academic progress.

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### Agenda

**Time: 9:00 - 1:00 pm**

**Delivery:** Online Instruction and/or Work Materials sent home day prior.

**Log into the All School Meeting at 9:00 am. This screen will be open for one hour.**

<https://meet.google.com/mxt-tqqp-zct>

After attendance is taken, Students in grades 3 and up will receive an email with a new link. The students are to check their student emails. The first class will begin at 9:30 a.m.

Students grades K-2 will have music starting at 9:40 a.m. Once music is completed, students have work sent from school to complete and online platforms that they may use. The teachers will be available to support the students.

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### Contact Information:

Amina Payne, Principal	708-203-0149
Ms. Carlwell, Secretary	pcarlwell@paec803.org
Ms. Kural, Intervention	bkural@paec803.org
Ms. Robinson (grades k-1)	jrobinson@paec803.org
Ms. Lukac (grades 1-2)	jlukac@paec803.org
Ms. Bosley (grades 3-4)	rbosley@paec803.org
Mr. Schwaba (grade 5)	kschwaba@paec803.org
Mr. Flowers (grades 6-7)	cflowers@paec803.org
Mr. Farsalas (grade 8)	gfarsalas@paec803.org

## **PAEC Elementary Remote Learning Day Plan**

### **Device Management**

All equipment related to technology are to be returned in the same condition as sent. (i.e., chromebooks, chargers, bags, headphones). Lost or damaged chromebooks will disrupt standard classroom routines when they return. Damaged and/or lost devices will be fined on a case by case basis.

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### **Alternative to Technology**

For whatever reason that the student is not able to gain access from home, work sent home by paper must be returned to receive credit and to be marked as present.

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### **Instructional Materials**

Standard work packets were sent home as an alternative. If you request that you student have more challenging material please contact Ms. Kural, Interventionist.

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### **Attendance and Participation:**

- Students must log in and attend their classes online during their regularly scheduled class periods.
- Attendance will be taken during the assigned class time.
- For students who do not attend online (grades K-3), work packets have been sent home and must be returned in order to receive credit and attendance.
- Students are expected to participate appropriately, following all school rules and technology guidelines.

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### **Coursework Expectations:**

- All assignments, lessons, and activities will be provided through the school's designated online learning platform.
- Students are expected to complete all assigned work during the remote learning period.
- Work assigned during remote learning must be turned in upon the student's return to school, unless directed otherwise by the teacher.
- Failure to complete or submit assignments may result in academic consequences consistent with school policy.

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### **Communication:**

- Students must regularly check their school email and online classroom for updates and instructions.
- Students are responsible for contacting their teachers if they experience technical issues or have questions regarding assignments.
- Parents/guardians are encouraged to support student accountability during remote learning days.

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### **Behavior Expectations:**

- Students must follow the school's Code of Conduct while participating in remote learning.
  - Appropriate language, attire, and behavior are required during all virtual classes.
  - Any misuse of technology or disruptive behavior may result in disciplinary action.
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### **Return to School:**

- Send all materials back.
  - Upon returning to in-person instruction, students must submit all completed remote learning assignments.
  - Teachers may review or assess work complete during the remote learning period to ensure mastery of content.
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**The Remote Learning Plan is designed to support student success while maintaining academic expectations and accountability.**